

St Columba's Catholic Primary School

Tong Street, Dudley Hill, Bradford, BD4 9PY

Telephone: 01274 681961

Fax: 01274 688880

Executive Head: Mrs C Markham

Head of School: Miss C Emmott

E-mail: admin@stcolumbas.bradford.sch.uk

Website: www.stcolumbas.bradford.sch.uk



30.01.2017

IMPORTANT INFORMATION ON HOW TO ACCESS OUR SCHOOL GROUNDS



Dear Parent/Carer

As from Monday 6th February 2017 the way to access our school grounds during the hours of 9.00am to 2.50pm will be changing. This change is necessary to improve the safety of our grounds.

Access into the school grounds will only be possible via the top pedestrian gate located at the top of the drive opposite the park carpark. This gate will be protected by a video gate intercom and a button will need to be pressed to gain entry. The office will identify the visitor and open the gate. All visitors will then need to report to the main school office to sign in. To exit the premises the green exit button will need to be pressed and the office will release the gate for you to exit.

Parents and Carers who are dropping off or collecting from Nursery or Eden will also only be able to access/exit via this top gate. The lower gate will no longer be available. Between the times of 11.25am to 11.40am and 12.10pm to 12.25pm the gate will not be locked and you will be able to flow freely to and from Nursery/Eden.

If you have any queries please do not hesitate to contact the school office for further information.

Yours sincerely

Miss C Emmott
Head of School.

